

Work Placement Parent & Carer Guide



Work Placement is unpaid and is a mandatory component of a student's VET course. It is different to "Work Experience" as students will receive formal training relevant to their course to develop industry skills and knowledge during their placement.

- Students need to complete 2 blocks of 35 hours of work placement to finish their VET course (one in Year 11 and one in Year 12).
- School will assign a Host Employer, or a student can find their own work placement.
- A Student Placement Record (SPR) must be signed by a parent or guardian before starting.
 - Your child can only attend work placement on the dates listed on the SPR, as this affects their insurance coverage.
 - If they miss a day (e.g. due to illness), a new SPR is needed to make up that time.
 - Please contact your school if a new SPR is required.

What students need to do:

- Read and understand their SPR.
- Organise transport and be on time.
- Take a packed lunch.
- Wear appropriate work clothes and footwear.
- Take two copies of their signed SPR on their first day.

If you have any questions, please contact your school directly.

South West Connect is your local Work Placement Coordinator. For more information, please visit www.swconnect.org.au

Fairfield Business Education Partnership Inc: ABN: 45 399 482 621

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