



# LAST DAY WRAP UP

*Employer feedback is  
very important to the  
student*

- *Giving feedback*
- *Employment*
- *Career discussion*
- *Evaluation & report*



Education

Catholic  
Schools  
NSW

# Feedback & Evaluation

Employer feedback is important to the student, as it provides them with an opportunity to reflect on their performance, and suitability to specific industry

- When giving feedback, always try to start with positive aspects, and be as encouraging as possible
- Encourage the student to reflect and discuss their own performance, and provide constructive feedback to the student
- Ensure the student's supervisor completes the Workplace Journal and hours signed off
- Confirm with students that they have handed back any finished or unfinished work
- Confirm that students have returned uniforms, badges, locker keys, tools or materials



## Employment Discussion

### Looking towards the future

- If you would like to know more about school-based part time traineeships, or other work placement opportunities, please contact your Work Placement Coordinator for details
- You may be entitled to employment incentives through the various schemes applicable to your industry
- A few words of encouragement on how to get started in your industry would be greatly appreciated by the student