

Attention: Workplace Supervisor

Senior high school students attend a business for a week to gain practical experience, skills and knowledge about the industry.

They learn to communicate with the staff and supervisors. Employers offer students a range of industry activities that suit their resources and their business.

Benefits for Business

You can:

- Raise your profile within the community
- Access potential part-time & full-time employees
- Develop training programs and supervisory skills
- Participate in special events and receive media coverage

• • • Below are tasks that your workplace student may be able to do in the workplace. They are designed to assist you with planning your student's workplace learning.

- ◆ Detail the WHS provisions of the site.
- ◆ Operate a variety of lighting and audio visual equipment.
- ◆ Assist in the staging / stage management of a show / performance.
- ◆ Use technology to conduct the business of the show.
- ◆ Take minutes of crew meetings and distribute to relevant members.
- ◆ Coil and tie power and sound cables.
- ◆ **In Entertainment:**
 - × Assist in making costumes / props
 - × Assist in bump in / bump out
 - × Design, apply and remove make-up
 - × Use hand / power tools
 - × Assist with design of programs, tickets and posters
 - × Assist with sound / light rigging.
- ◆ **In front of House:**
 - × Service patrons
 - × Usher patrons / performers
 - × Assist with the provision of security for performers, venue and visitors.
- ◆ Investigate the qualifications and career paths of the industry as it applies to this site.
- ◆ Prepare a stocklist / database of the labour and equipment needed.
- ◆ Design a servicing schedule for all equipment.



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